



**Training  
Without  
Travel**

**Webinars  
are held  
from noon  
to 1 p.m.**

## Spring 2019 Webinar Series

**Cost per webinar:** AE Member Companies - \$60 Non-member Companies - \$95  
Price is for one (1) login. Additional logins are available for \$5 ea.

### **Navigating the Multi-Generational Workforce**

**Date: 03/06/2019**

- Generations defined
- Changes in how we do business today
- Communication and conflict resolution
- Advantages of a diverse workforce
- Recruitment and retention

### **Confronting & Coaching the Problem Employee**

**Date: 03/20/2019**

- Tips to confront
- Importance of effective listening
- Coaching process
- Coaching performance vs. behavior
- Where it goes next

### **Fundamentals of Compensation Plans**

**Date: 04/03/2019**

- The importance of both internal equity and external market data
- The advantages and limitations of each
- The process
- Communication
- Implementation

**Not available for the live version?**

**If these times do not fit your schedule, recorded versions are available for purchase on our website two days after the live version.**

### **Social Media in the Workplace:**

***What Is an Employer to Do?***

**Date: 04/17/2019**

- Policy "do's" and "don'ts"
- Discipline/termination for social networking infractions
- Generational characteristics and differences
- Fear of handling difficult employee behaviors
- Tips to confront

### **Board of Directors Development:**

***Understanding and Applying the Difference Between Governance and Management***

**Date: 05/01/2019**

- Understanding the Board's role: make policy, plan for the future, and monitor results
- Understand the Board and Administrator Relationship
- Teamwork
- Effective board meetings
- Board skills to strengthen accountability

### **Respect & Diversity in the Workplace**

**Date: 05/08/2019**

- Ten commandments of good manners
- Cost of rudeness
- Telephone, cellular phone, and email etiquette
- Benefits of diversity
- Core values

***To Register:***

**Phone: 406.248.6178 | Email [reg@aehr.org](mailto:reg@aehr.org)**

**Online: [www.associatedemployers.org](http://www.associatedemployers.org)**



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