



Training Without Travel

Fall 2023 Webinar Series

Facts & Myths of Drug & Alcohol Testing in Montana

Date: 09/06/2023

- Who can be tested?
- What types of testing can you perform?
- When can you start testing?
- Where do you get more information?
- Why should you drug & alcohol test?

Unemployment Insurance: Managing Claims & Costs

Date: 09/20/2023

- Fundamental concepts
- Avoiding UI claims
- Receiving a claim/employer's response
- Receiving UI determination/employer's appeal
- Strategies in managing claims

Tips for Managing Your Time

Date: 10/04/2023

- Time management defined
- Time management process
- Scheduling time and tasks
- Time wasters to avoid
- Procrastination

Independent Contractor vs. Employee: What is the Difference?

Date: 10/18/2023

- Federal overview
- State overview
- Three areas of control
- Twenty criteria for determination
- Employer pitfalls for improper classification

Mentor's Guide to Coaching

Date: 11/01/2023

- Coach defined as Guide, Teacher, Motivator or Mentor
- Types of mentoring
- Benefits of mentoring
- Do's & Don'ts
- Goals & Objectives

Developing the New Leader

Date: 11/15/2023

- How to put people first
- Honesty with staff
- Building trust with staff
- Transitioning from peer to supervisor
- Delegation

Webinars are held from Noon to 1 p.m. (MDT)

To Register: Phone: (406) 248-6178
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Email: reg@aeht.org
Online: www.associatedemployers.org

Not available for the live version?

If these times do not fit your schedule, recorded versions are available for purchase on our website two days after the live version.

Cost per webinar: AE Member Companies - \$90 Non-member Companies - \$125
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